

**I Choose**  
**Business, Professional & Financial Services**



**Professional & Financial Services**

**Jobs 4 U**

- Banking Manager
- Business Adviser
- Call Centre Manager
- Commercial Banker
- Corporate Treasurer
- Environmental Health Practitioner
- Legal Secretary
- Credit Analyst
- Payroll Clerk
- Accountant
- Tax Adviser
- Actuary

**Local**

**Key Companies**

- HSBC Bank Plc
- Barnsley Building Society
- C I S Ltd
- Harris & Co Accountants
- Barclays Bank Plc
- Atteys Solicitors
- Raleys Solicitors
- Gibson Booth Chartered Accountants



Have a look at [www.logon2careersbarnsley.co.uk](http://www.logon2careersbarnsley.co.uk) to find out more about Business, Professional & Financial Services (BPFS).



The larger the logo, the more opportunities there are.

**TRAVEL TIME**  
 Doncaster: 30mins  
 Leeds: 40mins  
 Rotherham: 20mins  
 Sheffield: 25mins  
 Wakefield: 15mins

**Did You Know?**

- There are a variety of jobs in this sector covering roughly 600 occupations, ranging from clerical to management.
- In the UK there are over 4,933,000 people employed in administration, business and office work.
- It is expected that over 600,000 members of the current workforce will need to be replaced by 2012.
- Leeds is one of the UK's largest centres outside London for financial and business services. There are 30 national and international banks.
- BPFS sector is the fourth largest sector in South Yorkshire with 1,600 organisations in which 53,000 people are currently employed.
- Business and administration vacancies are widely available in Barnsley, it is the biggest single job area for school and college leavers.
- Jobs within this sector are hard to fill due to lack of key skills especially in literacy and numeracy. Employers are particularly looking for people with ICT skills.
- The majority of the workforce has at least a level 2 qualification.
- A new Diploma in Business and Finance will be available in the future.

